

Instruction For Replacing Filters

For The Installed HPS 500

- 1) Turn off the lighted rocker switch and unplug the power cord.
- 2) Remove the 8 phillips head screws from all four edges of the 8” round collared door.
- 3) Remove the Pre-filter and Carbon filter from the filter section (for replacing the Pre-filter or Carbon filter only skip to step 8).
- 4) Locate the 4 phillips head screws (Two on the left and two on the right side) and loosen them until you can carefully remove the two HEPA filter compression brackets, one on the top and one on the bottom.
- 5) Remove the HEPA filter from the unit.
- 6) Insert the new HEPA filter into the unit, with the gasket facing the motor section and the void of the HEPA filter towards the rear so that the new Carbon filter can fit.
- 7) Reinstall the two HEPA filter compression brackets and tighten the 4 phillips head screws.
- 8) Remove the clear wrap from the Carbon filter and insert it into the void of the HEPA filter.
- 9) Insert a new Pre-filter with the blue side facing the Carbon filter and the white side facing the 8” round collared door.
- 10) Reattach the 8” round collared door to the system with the 8 phillips head screws.
- 11) Plug in the power cord and turn on the lighted rocker switch.